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## Sprott Money Bank Bill Payment Instructions Bank of Montreal

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### Add a Bill Payee

1. Log in to Online Banking. Go to the Payments & Transfers section.
2. Click on “Add a Payee” on the menu on the left.
3. Enter Payee Name: **Sprott Money Ltd**
4. Select Payee Province: **Ontario**
5. Enter your 10-digit **Account Number / Client ID**. This information can be found in your order confirmation email and customer dashboard.

If your Client ID is less than 10 digits, please add zeros at the beginning. For example,

- If your client ID is 145, key in 0000000145.
- If your client ID is 2145, key in 0000002145.

6. Click on “Verify Payee”.
7. Review Payee information and click on “Add Payee” to complete the process.

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## Pay the Bill

1. Log in to Online Banking. Go to the Payments & Transfers section.
2. Under “From:”, select the **account** from which you would like to make your payment.
3. Under “To:”, select **Sprott Money Ltd**
4. Enter **amount** of your order and select today’s **Date**.
5. Click on “Verify Payment”.
6. Review your payment information and click on “Pay Bill” to confirm your payment.

If you require assistance, please contact BMO at 1-877-225-5266